

**CALIFORNIA STATE SENATE  
JOB ANNOUNCEMENT  
CONSULTANT  
SENATE REPUBLICAN FISCAL OFFICE**

**BASIC RESPONSIBILITIES:** The Consultant provides analyses and recommendations primarily to Republican senators serving on the Budget and Fiscal Review Committee and the Appropriations Committee. Basic responsibilities include:

- (1) Analyzing the Governor's budget proposals and preparing recommendations and policy alternatives.
- (2) Analyzing the fiscal effects of legislation and providing written estimates.
- (3) Assisting senators in preparing for legislative hearings and in developing budget and legislative proposals.
- (4) Providing clear and concise written materials for use in various reports and legislative summaries.
- (5) Effectively coordinating and communicating with legislative staff, representatives of state government agencies, advocates, and other interested parties.

**QUALIFICATIONS:** The ideal candidate will have experience with the state budget process, legislative fiscal committees, and state department operations. Experience at the Department of Finance, Legislative Analyst's Office, or a departmental budget or legislative office is a plus. Strong quantitative and writing skills also required.

Candidates must also have the ability to independently manage a substantial workload under strict deadlines (working nights and weekends as necessary); analyze complex policy proposals and succinctly communicate the implications, both orally and in writing; demonstrate initiative in creating policy options; and develop strong programmatic expertise in relevant policy areas.

**EDUCATION:** Bachelor's degree required. Master's degree in Public Policy, Public Administration, Economics, or a related field preferred.

**SALARY AND FILING DEADLINE:** Salary range starts at \$5,628 a month plus benefits. Applications will be accepted until the position is filled.

**SUBMIT RESUME, COVER LETTER, AND SENATE APPLICATION TO:**  
Kirk Feely, Director, Senate Republican Fiscal Office, at [Kirk.Feely@sen.ca.gov](mailto:Kirk.Feely@sen.ca.gov) or at 1020 N Street, Room 234, Sacramento, CA 95814.