

COMMITTEE ON GOVERNANCE AND FINANCE: COMMITTEE CONSULTANT FOR LOCAL GOVERNMENT AND LAND USE

Committee consultants assist legislators, legislative staff, and the public in all matters relating to legislation within their area of expertise. As administrative officers of the Committee, consultants have several key duties, including:

- Preparing written committee analyses for all bills assigned to the consultant. Analyses not only summarize legislation, but establish a measure's policy and historical context, identify key issues, assess arguments, and discuss tradeoffs;
- Orally briefing the Committee Chair, members of the Committee, members of the Senate, and legislative staff regarding legislation considered by the Committee at its hearings;
- Drafting amendments, recording committee actions and votes, and performing any other stewardship duties necessary to implement the Committee's actions during hearings on legislation consistent with the Senate and Joint Rules, as well as the custom and practice of the Senate;
- Establishing and constantly expanding expertise in a policy area sufficient to provide responsive, accurate, and expert advice and information to members of the Senate, legislative staff, journalists, lobbyists, and members of the public.

Consultants may represent the Committee Chair with regard to legislation before the Committee, or directly staff legislation, at the direction of the Chair. In the Governance and Finance Committee, consultants edit other consultants' analyses, prepare and edit publications, and manage informational and oversight hearings.

Committee Consultants must:

- Possess extraordinary writing and research skills;
- Demonstrate ability to communicate clearly and accurately orally and in writing with legislators, legislative staff, and members of the public;
- Excel both as a member of a professional team, and with the individual work of the policy analyst.

Subject matter expertise, a graduate degree in public policy or law, and legislative staff experience are preferable, but not necessary.

Pay Range and Start Date:

- Salary depends on qualifications
- Preferable start date of March 2, 2015.

Please send resumes to colin.grinnell@sen.ca.gov and brian.weinberger@sen.ca.gov no later than Wednesday, February 25th, 2015.