

California State Senate
Job Announcement
Assistant Consultant
Senate Democratic Caucus

The Senate Democratic Caucus, a communications and outreach team for the Democrats in the CA State Senate seeks a hard-working, driven and highly motivated employee for the position of Assistant Consultant.

BASIC FUNCTIONS:

The Assistant Consultant will act as a digital media editor and will be responsible for working with the Caucus team and Senate staff on social media projects requiring video editing and graphics generation. You must be able to present stories in video form with clarity and ease under tight deadlines, all while maintaining the highest levels of quality. **This position could require occasional overnight travel for field projects.**

DUTIES:

The Assistant Consultant will work with the media and communications teams to create video content for all digital platforms on behalf of the Senate Democratic Caucus and its members. The digital media editor will be expected to follow the current news cycle and be up-to-date on what news is trending on social media. He or she will be expected to stay informed on latest trends in video production and how to best implement those trends. The digital media editor will also be asked to help with field and studio video production as assigned, including livestreaming of events.

QUALIFICATIONS:

Ideal candidates will have extensive experience with Adobe Premiere and motion graphics experience with Adobe After Effects and/or similar software. Candidates should have field and in studio video production experience. Candidates must be organized and highly attentive to detail. They should possess strong editorial judgement with a solid understanding of the online news cycle and a proven ability to tell stories to social media audiences. Additionally, this position requires a firm understanding of how to run social media accounts. Candidates must be able to work under tight deadlines and juggle competing requirements without compromising quality or storytelling. The ideal candidate should be an experienced team player.

PAY RANGE & FINAL FILING DEADLINE:

Salary range starts at \$4534 per month plus benefits. Applications will be accepted until the position is filled.

SUBMIT COVER LETTER, RESUME, REFERENCES AND VIDEO SAMPLES TO:

Dana Badley, Media Director
Dana.badley@sen.ca.gov