

**CALIFORNIA STATE SENATE
JOB ANNOUNCEMENT
CONSULTANT
SENATE DEMOCRATIC CAUCUS**

The Senate Democratic Caucus, a communications and outreach team for Democrats in the State Senate, seeks a hard-working, motivated and energetic individual for its Sacramento office.

BASIC FUNCTIONS:

The Caucus Consultant will be responsible for assisting Democratic Senators with public outreach and communication efforts utilizing web and social media platforms, as well as traditional broadcast and print media tactics and strategies.

SKILLS DESIRED:

- Outstanding written and oral communication skills and attention to detail. A writing test may be required.
- Ability to establish and maintain cooperative and effective working relationships with staff, the media and the general public.
- Experience in public relations, strategic messaging, project management, writing for publication and media outreach.
- Creative problem solving and willingness to adapt to often-changing member schedules and media priorities.
- Written fluency in Spanish or Mandarin is a plus.

KNOWLEDGE OF:

- California state government, the Legislature and political issues facing the state.

PAY RANGE & FINAL FILING DEADLINE:

Salary range is \$3548-\$5262 per month plus benefits. Applications will be accepted until the position is filled.

SUBMIT COVER LETTER, RESUME, REFERENCES AND WRITING SAMPLE TO:

Brian E. Micek, Principal Consultant
1020 N Street, Rm 250
Sacramento, CA 95814
Brian.Micek@sen.ca.gov