

SENATE SERGEANT at ARMS
JOB ANNOUNCEMENT

The Senate Sergeants at Arms are sworn Peace Officers in accordance with California Penal Code Section 830.36. The responsibility of the Senate Sergeant at Arms is to ensure the safety and security of Senators, their families, legislative staff, designated foreign delegations, and the public during Senate Floor sessions and legislative committee hearings. The position requires that Senate Sergeants maintain the decorum of the Senate by providing support, protection and oversight of Senate floor sessions as well as committee hearings so that the legislative process proceeds efficiently and unencumbered.

DUTIES:

- Maintain order, decorum and security for Senators, staff and the public during Senate Floor session and legislative committee hearings
- Provide security for Members and staff
- Respond to and investigate threats against Members and staff
- Respond to and assist with medical emergencies
- Conduct emergency evacuation of the Capitol building and the Legislative Office Building (LOB) in the event of fire, natural disaster, or other security contingencies while maintain the continuity of State government
- Travel throughout the state for committee hearings and protective details
- Act as security liaison with other local, state, federal, and international law enforcement agencies
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SKILLS & ABILITIES

- Have strong writing and analytical skills
- Ability to communicate effectively with diverse groups of people
- Ability to demonstrate reliability and maintain a high level of integrity and confidentiality

MINIMUM QUALIFICATIONS:

- Be a United States citizen or other authorized resident; must be at least 21 years of age
- Possess a valid California Driver's License, a clean driving record, and current automobile insurance
- Pass a background check
- Ability to lift up to 55 lbs.
- Ability to stand for extended periods of time while maintaining environmental awareness and keenness of observation

DESIRABLE QUALIFICATIONS & PERSONAL CHARACTERISTICS:

- Successful completion of a Peace Officer or Law Enforcement Academy
- Prior military service
- Possess a Bachelor's Degree

PAY RANGE & FILING DATE:

Salary starts at \$3,588 per month but is commensurate with experience and qualifications.

Applications must be submitted by 5:00 p.m. September 11, 2015.

Electronic submissions will not be accepted

Submit Senate Application, Resume & Cover Letter to:

Debbie Manning, Chief Sergeant at Arms

State Capitol, Room 3030

Sacramento, CA 95814